

## Interfaculty Graduate Program Biological and Biomedical Engineering Master's Final Seminar Policy & Procedures

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### Objectives

- To present the work included in the Master's thesis to ensure it complies with BBME requirements prior to initial thesis submission
- Review the student's course work to ensure it complies with BBME requirements

### Timing & Organization

- Must be held before initial thesis submission
- Supervisor(s) and GPD representative must attend
- Open to McGill community, advertised by BBME program
- The Graduate Program Coordinator will notify the student that the seminar is due and attempt to schedule it. It is the student's responsibility to ensure that this occurs in a timely manner, assist with scheduling the seminar if necessary, and supply the necessary documentation. Failure to hold the seminar in a timely manner will result in an "Unsatisfactory" rating for the seminar

### Preparation

- The student should circulate, to their master committee and [info.bbme@mcgill.ca](mailto:info.bbme@mcgill.ca), an abstract of the presentation at least one week prior to the seminar unless otherwise specified by the GPC. It is expected that this abstract will be developed in collaboration with the supervisor
- The student will give a 10-15 min presentation of their thesis work followed by a 5-10 min question period

### Outcome

- The presentation will be evaluated by the student's supervisor(s) and GPD representative
- The seminar should be held prior to initial thesis submission with a '*satisfactory*' outcome
- In case of '*unsatisfactory*' outcome, the student will be given the opportunity to repeat the final seminar within 3 months before initial thesis submission